



EMPLOYMENT OPPORTUNITY: Irrigation Evaluation

Application Deadline: Open until filled

San Benito Resource Conservation District is seeking applications for a highly motivated, self-directed and enthusiastic Irrigation Evaluation Specialist to oversee all aspects Irrigation Evaluations.

Background and Summary: The San Benito Resource Conservation District (RCD) is a special district committed to providing non-regulatory leadership for the conservation, restoration, and/or development of land, water, and related natural resources of San Benito & Santa Clara Co. Ongoing projects promote natural resource conservation in relation to farming and ranching operations and other resource issues that affect our community. The RCD is entirely grant funded with programs focusing on habitat restoration, water quality protection, water conservation, and education for county residents including youth.

The District Office Manager reports to a 5-member Board of Directors (Board) and assists the Board in the development and execution of District programs and policies. The RCD and its contractors work closely with the United States Department of Agriculture's Natural Resources Conservation Service (NRCS).

Candidates need to embrace, support and achieve the mission of the RCD, by managing all day-to-day administrative and field visit activities as described below.

Duties and Responsibilities include:

- Conduct field visits
 - Conduct Irrigation Evaluations
 - Maintain all business files
 - Attend monthly Board meetings
 - Maintain and enhance the RCD Board's working relationships with appropriate officials at the local, county, state,
 - Participate in community outreach as directed
 - Other duties as assigned. This position works independently of direct day-to-day supervision.
 - Policy and program direction are received from the District Board through the Board President
- Complete and submit invoices and reports

Skills and Qualifications

- Undergraduate degree, preferably in Conservation, Water Resources, Natural or Applied Science, Agriculture, or equivalent education and experience
- Demonstrated experience in administration and planning,
- Excellent oral and written communication skills. Ability to develop effective and comprehensive reports, correspondence and other written materials

Position Information

The IWM/Irrigation Evaluation Specialist position is a grant based part-time position (approximately 20-25 hours per week). Local job-related travel and occasional evening meetings and weekends are required.

Salary commensurate with experience.

Valid California driver's license and proof of insurance is required.

Applicants must submit a resume and contact information for 3 references to:

San Benito Resource Conservation District, Attn: Camille Abreu-Woida, District Manager, by mail to 2337 Technology Pkwy. Suite C, Hollister, CA 95023 or email the application to camille@rcdsanbenito.org – 831-637-4360, ext. 2339.

The San Benito Resource Conservation District is an equal opportunity employer.